

JOHN WARD
Head of Finance and Governance Services

Contact: Lisa Higenbottam on 01243 534684
Email: lhigenbottam@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of **Overview & Scrutiny Committee** will be held in the Old Court Room, The Council House (Chichester City Council), North Street, Chichester on **Tuesday 10 May 2016** at **10.00 am**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mr M Cullen, Mrs P Dignum, Mr N Galloway, Mrs E Hamilton, Mr G Hicks, Mr S Lloyd-Williams, Caroline Neville, Mrs P Plant, Mr H Potter, Mr J Ransley, Mr A Shaxson and Mrs J Tassell

AGENDA

- 1 **Chairman's announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes** (Pages 1 - 7)
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 15 March 2016.

To consider progress against any recommendations.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing no later than 12:00 on Monday 9 May 2016 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Cultural Grants Task and Finish Group Report** (Pages 8 - 51)
The committee is asked to consider the final report from the Cultural Grants Task and Finish Group. Representatives from both Chichester Festival Theatre and Pallant House Gallery will attend. Questions have been sent to both organisations to answer in their presentations.
- 7 **Committee Task and Finish Group**
At the last meeting Mrs Hamilton offered to volunteer as the committee's representative on the corporate Leisure Contract Management Task and Finish Group. Mrs Hamilton has indicated that she wishes to stand down from this group and Mr Cullen has offered to take up this place.

The committee is therefore asked to formally confirm Mr Cullen's appointment to the corporate Leisure Contract Management Task and Finish Group as the

committee's representative.

8 **Cabinet Strategy** (Pages 52 - 65)

The Leader of Chichester District Council is invited to present his priorities and areas of focus over the next year.

9 **Overview and Scrutiny Committee Work Programme 2016-17** (Pages 66 - 71)

The committee met to discuss its work programme for the forthcoming year and a number of areas of work were suggested. The work programme has been developed and members are now requested to consider the final version and to agree the timescales.

10 **Forward Plan** (Pages 72 - 97)

The Committee is asked to consider the latest version of the Forward Plan and to raise any issues for possible review.

11 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

12 **Exclusion of the Press and Public**

There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view report appendices which are not included with their copy of the agenda on the Council's website unless these are exempt items.
3. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices). Other members may request a copy of the supplementary information or a copy is available in the Members' Room, East Pallant House.
 - b) The press and public may view this information on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
4. The open proceedings of this meeting will be audio recorded and the recording will be held for one year by the town council. A copy of the recording will also be retained in accordance with the council's information and data policies. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded. By entering the committee room they are also consenting to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please contact the contact for this meeting at the front of this agenda.
5. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the

meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

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